

EXHIBITOR INFORMATION

➤ **Exhibitor Fee: \$2,000 for one tabletop exhibit space**

Exhibitor Fee Includes:

- TWO complimentary exhibitor badges (\$100 for each additional exhibitor badge)
- Basic exhibit space consists of:
 - One six foot draped table
 - 2 chairs
 - 1 wastebasket
- General exhibit hall cleaning
- Complimentary exhibit hall lunch and refreshments for all registered booth personnel
- Company listing in meeting materials

Application Deadline:

We will be accepting applications until January 10, 2012.
Please be aware that space is limited to 25 exhibits.

Payment:

Forms of payment accepted are credit card or check. Checks should be made payable to *Global Med Group*. Applications and payment should be faxed or received by Jan 10, 2012 to:

Global Med Group
11877 Douglas Road
Suite# 102-324
Alpharette, GA 30005

Fax: 1.866.477.1258

Cancellation:

Cancellation received before December 16, 2011 will be refunded at 90%.
Cancellation after January 10, 2012 will be refunded at 50% of the exhibit fee.
Cancellations within 30 days of the meeting will not be refunded. Requests for cancellations should be sent to info@globalmedgrp.com

Space Assignment:

Space will be assigned in the order in which the applications are received. The application and final payment deadline is January 10, 2012. Exhibitors wishing to avoid assignment of space adjacent to a particular competitor or wishing to be placed next to a "partner" should indicate this on their application.

Electrical, Phone, Internet & Additional Equipment:

Electrical, Internet, Phone Service, and any other rental equipment should be specified in the Order Forms included in the Exhibitor Prospectus. All services should be ordered DIRECTLY THROUGH THE HOTEL. Please direct questions to the hotel contact, Indira Guevara, at 619-522-3010.

EXHIBITOR APPLICATION

▶ _____
Company Name

Contact Name

Email Address

Address

City, State, Zip

Province/Country

Phone

Fax

Authorized Signature (Your signature acknowledges that you agree to abide by the Rules and Regulations established for exhibitors)

Method of Payment: Visa Discover MasterCard American Express Check

Credit Card #

Expiration Date

Security Code

Credit Card Billing Address

City, State, Zip

Check here if your billing address is the same as your mailing address

Name on Card

Signature

Mail or Fax Completed Form To:

Global Med Group
11877 Douglas Road
Suite# 102-324
Alpharette, GA 30005

Fax: 1.866.477.1258

BADGE REGISTRATION

➤ **Each Exhibitor Will be Provided with 2 Badges:**

Each exhibitor will be provided with 2 exhibit badges. Additional badges will be available for \$100.00 each.

(If you choose to have additional badges, please include this payment with your Exhibitor Application.)

All badge requests are due by February 1st. **PLEASE NOTE:** No badges will be made for exhibitors during the meeting.

Name Badge #1

Name Badge #2

Name Badge #3

Name Badge #4

COMPANY DESCRIPTION

► **Thank You for Exhibiting at the Cell Society's 2nd Annual Clinical Meeting:**

We will be featuring your company's information and logo in our Attendee Program Book. Please complete the following and email or fax this back by January 31, 2012 to be included in the Program Book.

Company Name

Address

City, State, Zip

Province/Country

Phone

Email


Website:

Company Description and Logo:

If you would like your Company Description (max 100 words) and logo included in the Attendee Program Book, please email these to the address below. When submitting your logo, please send in a .jpeg format.

Please return by January 31, 2012 to: Fax: 866-477-1258 ---OR--- Email: info@GlobalMedGrp.com

EXHIBITOR RULES AND REGULATIONS

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- The following rules and regulations become binding upon acceptance of this contract between the applicant, their employees, and Global Med Group (GMG).
- 1** Exhibitor Move-In & Move-Out (Tentative)
 - Move-In – Thursday from 6:00 pm to 10:00 pm
 - Move-Out – Saturday from 3:00 to 5:00 pm
 - Note: No exhibitor will be allowed to break down their booth until after 2:30 pm on Saturday, February 19th or risk refusal to attend future shows.
 - 2** Exhibit Hours (Tentative)
 - Friday, February 18th – 7:00 am to 4:00 pm
 - Saturday, February 19th – 7:30 am to 2:30 pm
 - Note: The exhibit space must be manned during breakfast, breaks and lunch.
 - 3** Exhibit Space – Exhibits will be tabletop. One draped six-foot table, 2 chairs, and wastebasket will be provided for each exhibit space purchased.
 - 4** Electrical, Internet, Phone Line – Electrical, Internet, and Phone Service Order Forms are included in the Exhibitor Prospectus. All services should be ordered DIRECTLY THROUGH THE HOTEL.
 - 5** Meal Functions – Complimentary lunch and refreshments will be provided to all exhibitors. All coffee breaks will be located around the exhibitors.
 - 6** Name Badges – Each exhibit space is allowed two name badges. All name badges will be given out at registration. NO BADGES WILL BE MADE FOR EXHIBITORS DURING THE MEETING. Name badge forms are provided in the Exhibitor Prospectus. All name badge assignments must be submitted via fax no later than February 1st.
 - 7** Security – Security for exhibits, exhibitor property and the exhibitors themselves shall be the sole responsibility of the exhibitor only.
 - 8** Insurance – The hotel management and Global Med Group will take all reasonable precautions to avoid loss of exhibitors' property by theft or fire, but under no circumstances shall the hotel management or GMG be responsible for such loss. GMG recommends that all exhibitors cover their property with suitable insurance.
 - 9** Subletting Exhibit Space – Exhibitors are not allowed to share, sublet, or transfer their exhibit space.
 - 10** Shipping Guidelines – Shipping Guidelines have been provided in the Exhibitor Prospectus.
 - 11** Handling Fees – All handling fees shall be at the exhibitor's expense.
 - 12** Cancellations – Requests for cancellations should be sent to info@globalmedgrp.com
Cancellation and refund policy is as follows:
 - By December 10, 201190% refund
 - By January 20, 2012.....50% refund
 - 30 days prior to show No refund



Restore your balance

FAO: Indira Guevara
Direct Line: 619-522-3010
Direct Fax: 619-435-3032
 Please complete and fax back by
 Monday, February 6, 2011

EXHIBITOR REQUIREMENT FORM
The Cell Society 2nd Annual Clinical Meeting
February 17-18, 2011

<i>REQUIREMENT</i>	<i>QUANTITY</i>	<i>TOTAL PRICE</i>
High Speed Wired & Wireless \$80.00 per connection per day		
Extension Cords/ Power Cords \$10.00 each, plus tax & service charge per Day		
42" Plasma Screen, \$600.00/19" or 21" LCD Viewing Monitor \$175.00 plus 24% service charge and sales tax		
Phone line – outbound and in-house calling (incoming calls through operator) \$225.00 per day inc. phone and cords, calls are extra		
Direct Inward Dial (DID) line – bypass operator on incoming calls. Phone number issued \$225.00 per day inc. phone and cords, calls are extra		
Miscellaneous (ei) Banquet Tables, Chairs -complimentary		
Miscellaneous / Other Requirements (e.g. Audio Visual: PC Speakers, Wireless Mouse, Routers), Office Equipment, Price TBD)		

Please complete Credit Card details below to confirm the above order.

Name: _____ Event Name: _____

Company: _____ Event Date(s): _____

Address: _____ **For Credit Guarantee Purposes:**

_____ Credit Card Holder: _____

_____ Credit Card Type: _____

Telephone: _____ Number: _____

Fax: _____ Expiry Date: _____

Charge to Guest Room Account (credit card must be on room account): _____

Thank you for taking the time to exhibit with us for the Cell Society 2nd Annual Clinical Meeting. Due to limited storage facilities and the volume of conference business within the hotel we wanted to take a moment to communicate some information regarding any items you might have brought with you.

Please ship all items no more than 2 days before the event date unless otherwise arranged through Hotel. When shipping items, please include the following information on the items:

- Group and/or Contact Name and number
- Event Name
- Event Date
- Event Manager – Indira Guevara
- Hotel Address –
Coronado Island Marriott Resort
2000 Second Street, CA 92118-1551

All items belonging to your company need to be removed from the hotel by 10.00am on the day following the last day of the event. Should you fail to have your items removed the hotel will dispose of any materials left behind as we simply do not have facilities to keep track of equipment on a rotating basis.

The Hotel's preferred courier is FedEx. However, you may arrange for UPS or DHL (for international shipments) to ship your items. Our Shipping and Receiving representative is **Lee Ordonez** and he will be happy to ship any items out for you. He can be reached at **619-435-3000, ext 6778** or Lee.Ordonez@Marriott.com. Please inform me if this service needs to be arranged. Please also note that we are not able to bill you for this service. All arrangements need to be taken care of on your own.

Warm and Kind Regards,

Indira Guevara
Senior Event Manager

CORONADO ISLAND MARRIOTT RESORT
2000 Second Street | Coronado | CA 92118
619.435.3000 | www.marriott.com/sanci

events by Marriott

technology

[breakfast](#)

[breaks](#)

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[TECHNOLOGY](#) [info](#)



FLAWLESS

lights
camera
action



Large Computer and Video Displays Daily Rate

½" VHS Player/Recorder	\$ 75
½" S-VHS Player/Recorder	\$100
DVD Player	\$100
Beta Cam Player/Recorder	\$450
2000 LCD Data/Video Projector	\$625
3000 LCD Data/Video Projector	\$725
4000 LCD Data/Video Projector	\$825
5000 LCD Data/Video Projector	\$1100

Flat Panels

17" Flat Panel LCD Display	\$145
19" Flat Panel LCD Display	\$250
27" Color Monitor with stand	\$150
29" Data Monitor	\$325
42" LCD Flat Panel Display	\$600



Tripod Screens

6' Tripod Screen \$95

8' Tripod Screen \$95

Fast Fold Screens complete with Black Velure Dress Kit

6' x 8' Fast Fold Screen \$140

7.5' x 10' Fast Fold Screen \$160

All Prices Include black dress kits. Rear Projection may require additional drape, and/or a "short throw" projector lens.



Lighting

A full line of lighting is available. As this is a unique requirement of each event, please speak with our Audio Visual Department about your individual requirements.

Drapery

Black Velure Draping 16' High \$200 / 10'

Cameras

½" VHS Camcorder with Tripod \$175

Sony Chip Camera with Tripod and studio kit \$675

Spiderpod Stand for Chip Camera \$ 75

Microphones

Shure SMX Presidential Podium Mic \$ 60

Shure Wireless (Hand Held/Lavaliere) \$160

Crown PZM Mic \$ 50

Shure SM-58 Hand Held Mic \$ 45

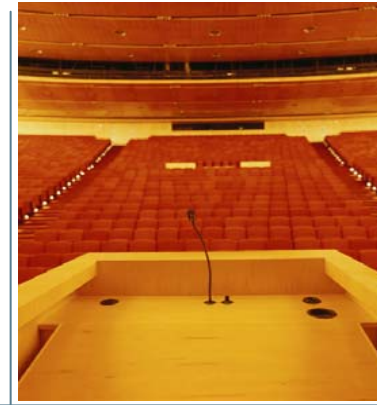
Shure Wired Lavaliere Mic \$ 40

Meeting Accessories

Flipchart pad	\$25
Flipchart easel	\$25
Flipchart Post-it™ Pad	\$35
Flipchart markers (each)	\$ 2
34" Skirted Cart	\$30
48" Skirted Cart	\$40
A/C extension Cord	\$10
Power Strips	\$10
Wireless RF Mouse	\$55

Meeting Accessories

4-Channel Mixer	\$50
8-Channel Mixer	\$100
Portable Sound System 75watts	\$175
8-Channel Stereo Amp/Mixer with 2 speakers (200 people)	\$300
8-Channel Stereo Amp/Mixer with 4 speakers (350 people)	\$375
Marantz Cassette Player/Recorder	\$85
CD Player (Multi Disc)	\$95



Labor

All operator labor is based on a five hour minimum charge. For installation and removal of equipment a 24% service charge of the equipment rented will apply.

Operators/Technicians (per person)

Weekdays	
8am to 5pm	\$ 60/hr
5pm to midnight	\$ 90/hr
Midnight to 8am	\$120/hr

Weekends	
8am to midnight	\$ 90/hr
Midnight to 8am and Holidays	\$120/hr

Rigging/High-End Specialty Operator Inquire

breakfast

breaks

lunch

reception

dinner

beverage

healthy

TECHNOLOGY info



Equipment Packages Daily Rates

Flipchart Package \$ 45
Includes: Flipchart easel, flipchart pad and 4 markers

Whiteboard Package \$ 65
Includes: 4' x 6' dry erase whiteboard, 2 easels, 2 markers and eraser

LCD Projector Breakout Package \$700
Includes: LCD projector with VGA cable draped cart, extension cord, multi strip and 6'-8' tripod screen

LCD Projector Support Package \$125
Includes: Draped cart, extension cord, multi strip and 6'-8' tripod screen

Video Package \$215
27" monitor, draped cart and VHS player

Overhead Projector Package \$120
Includes: Overhead, draped cart and 6'-8' tripod screen

35mm Slide Projection Package \$150
Includes: 35mm projector, draped stand basic lens, wireless remote, 6'-8' tripod screen